

**COMMITTEE ON DENTAL AUXILIARIES****THE DENTAL BOARD OF CALIFORNIA**

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**Committee on Dental Auxiliaries
Public Meeting Minutes
Sacramento, California
August 2, 2006**

A public meeting of The Committee on Dental Auxiliaries (COMDA) was held August 2, 2006 at the Handerly Hotel & Resort in San Diego, CA. Due notice had been sent to all known interested parties.

1. Call to order/Member roll call

Chairperson Shanda Wallace called the meeting to order at 1:17 PM and welcomed new public member William Baker, noting that he was also appointed to the Dental Board. The following were members present:

Shanda Wallace, RDH
Linda Gipson, RDH
William Baker
Teresita Churchill, RDA

Due to the lack of a quorum, no action could be taken and the members present agreed to meet as a subcommittee for informational purposes. Due to pressing business, they agreed to hold another meeting on August 16, 2006 in Sacramento at 1:00 PM.

2. Approval of Minutes

There were no corrections or additions to the minutes for the April 7, 2006 open session. Approval of the minutes was deferred due to the lack of quorum.

3. Chairperson's Report

Ms. Wallace thanked Jeffery B. Sears of the Department of Consumer Affairs Office of Human Resources who was very helpful in facilitating the process of advertising and filling the Executive Officer Position. She reported attending the May 31, Dental Board meeting and participating in the Registered Dental Hygienist clinical examinations held June 3 and 4 and July 15 and 16. She asked that the record reflect her great appreciation for the COMDA staff and the work that is done to support the examinations.

4. Report of the Executive Officer

Elizabeth Ware, Executive Officer (EO), reviewed her written report and discussed the transition and filling of staff vacancies. She presented a financial overview reporting that the Committee's financial status at the end of the 2005-2006 fiscal year was the stronger

than it has been for several years. Future plans included increased outreach efforts, sustained protection of private information, and resumption of strategic planning.

5. RDA Program

RDA licensing and examination statistics were reviewed. Lori Hubble, Examination Coordinator, presented an assessment of the May 6 and 7 RDA Practical Examination that was held in Los Angeles. New staff member Lorie Kiley briefed the Committee on the status of the RDA educational program and course approval function. Action relating to RDA program and course approvals was deferred due to the lack of quorum. This included recommendations for approval of the following programs:

- Maric College, Fresno: provisional approval
- Maric College, Bakersfield: provisional approval
- Western Career College, Antioch: provisional approval

Ms. Wallace asked all interested parties to be aware of the RDA program and course approval backlog, noted that staff is working diligently to address the backlog, and expressed appreciation to all for their patience during this period of transition in administration of the program.

6. RDH Program

RDH licensing and examination statistics were reviewed. Ms. Ware reported on observing the RDH clinical and supplemental written examinations held in July in San Francisco. Lori Hubble, Examination Coordinator, presented an assessment of the June 3 and 4 RDH Examination that was held in Los Angeles. Discussion and action was deferred due to the lack of quorum.

7. Legislation and Regulations

Ms. Ware reviewed written analyses of AB1334: RDHAP scope of practice, SB 1472: Dental hygiene bureau, and SB1541: Work experience pathway for RDA specialty licensure. Due to the looming deadlines ending this cycle in the legislative process, it was agreed that action regarding COMDA's position on these important items of legislation should be taken at the meeting called for August 16, 2006.

Completion of proposed regulations to implement SB 1546 re dental assisting scopes of practice, new programs and courses, was discussed along with the possibility of asking the Dental Board to seek legislation that would delay implementation until January 2010 in order to allow sufficient time for all necessary steps in the process of developing and implementing the regulations, developing curricula, and training the first students in the new specialty areas.

Pending proposed regulations to delegate program and course approvals to COMDA's Executive Officer and Dental Board's Executive Officer were discussed and Ms. Wallace

indicated her plan to reiterate COMDA's request to the Dental Board for submission of these regulations.

8. Future agenda items and issues

- Review Strategic Plan

9. Additional public comments

10. Adjournment.

As there was no further business, the Committee adjourned at 4:27 PM.

Prepared by Nan Russell and Elizabeth Ware
Submitted to the Committee for approval at its November 13, 2006 meeting.

APPROVED:

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Shanda Wallace, RDH
Chairperson, Committee on Dental Auxiliaries